

Ysleta Lutheran
Mission
Human Care

God's
blessings
-joyin-

Servant Event
Handbook



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Objectives of the Servant Event Program

- To provide an outlet for Christians to express their gratitude to the Lord by offering themselves in tangible service to Him, spreading His love and Gospel.
- To use the energy, talents, and love of Christians from across North America to meet the physical and spiritual needs of congregations and communities throughout El Paso, TX, and northern Mexico.
- To provide team members with an inter-cultural experience, helping to open their eyes to the gifts as well as the needs of those living in conditions different than theirs as they learn to give and receive across cultural boundaries.
- To assist in the spiritual, emotional, physical, and intellectual growth of both servant event team members and the people they are serving in partnership with.

FAQs

Q: Who can come on a servant event?

A: Anyone of any age who has a desire to honor the Lord Jesus Christ with acts of service.

Q: How many people can be in my group?

A: The average size is around 15, but YLM can accommodate most groups of any size. There is NO SUCH THING as “not enough” people! Our dormitory in El Paso comfortably sleeps 58, and our mission churches across the border have varying capacities.

Q: Do we need to speak Spanish?

A: NO! YLM can provide you with interpreters.

Q: When should our group arrive and depart?

A: We operate on a 1 week format, with Saturdays as travel days, so you should plan to arrive on a Saturday and leave the following Saturday.

Section I: For Servant Event Leaders

Registration Checklist

- Contact the Servant Event Coordinator ((915)858-2588 or service@ylm.org) to schedule a week (Saturday to Saturday is standard). Registration for the following year opens according to the schedule below:
 - January through April events: May 1
 - May through August events: August 15
 - September through December events: December 15

- Send a deposit of \$50/person to reserve your spot on the calendar. If you are unsure of your group size, estimate and your balance can be adjusted later. This is non-refundable should your group cancel for whatever reason.

- Complete the **Group Registration Form** and reproduce the remaining forms (**Medical Information Form**, **Liability Release Form**, **Servant Event Covenant**, and **Authorization to Travel and Consent to Medical and Dental Care** for participants under 18 (MUST be notarized)) for each participant to fill out. They are found at the conclusion of this handbook, or on our website. Send them to YLM:

Ysleta Lutheran Mission Human Care
ATTN: Servant Event Coordinator
301 S. Schutz Dr.
El Paso, TX 79907

- Send YLM proof of your church's insurance policy to the address above.

- Send in the remainder of your balance **NO LATER THAN** one month before your arrival date. Early is OK! The Servant Event Coordinator can help you calculate this. Include a copy of 1-2 adults' driver's licenses in case you will need to drive a YLM vehicle.

Keep in touch with the Servant Event Coordinator often to confirm and work out details of your trip!

Work Projects

The goal of every servant event group is serving! The Servant Event Coordinator will work with you and the Project Facilitator to plan a project that pairs your abilities with our needs as closely as possible. Below are some common project types:

1. Human Care

The needs of the people in El Paso and Mexico are great. Servant events help fill people's material as well as spiritual voids by building and repairing homes, distributing donations, and conducting medical, dental, and eyeglass clinics in extremely impoverished areas. They have also performed services such as sewing lessons, haircuts, massages, manicures, and health checks.

2. Evangelism

Each year servant events organize and lead programs designed to educate and strengthen men, women, and children at the various ministry sites. Groups lead Vacation Bible Schools, perform concerts, or walk neighborhoods inviting people to hear the Good News.

3. Church Maintenance/Improvement

Among all of the mission sites that YLM serves and the 4.2 acre campus of YLM in El Paso, there are always facilities that need minor repairs, clean-ups, and other maintenance projects. When servant events ensure that our churches have plumbing and electricity that function, roofs that don't leak, floors that aren't concrete, etc. our missionaries can reach out to more people with ease.

4. Combination Projects

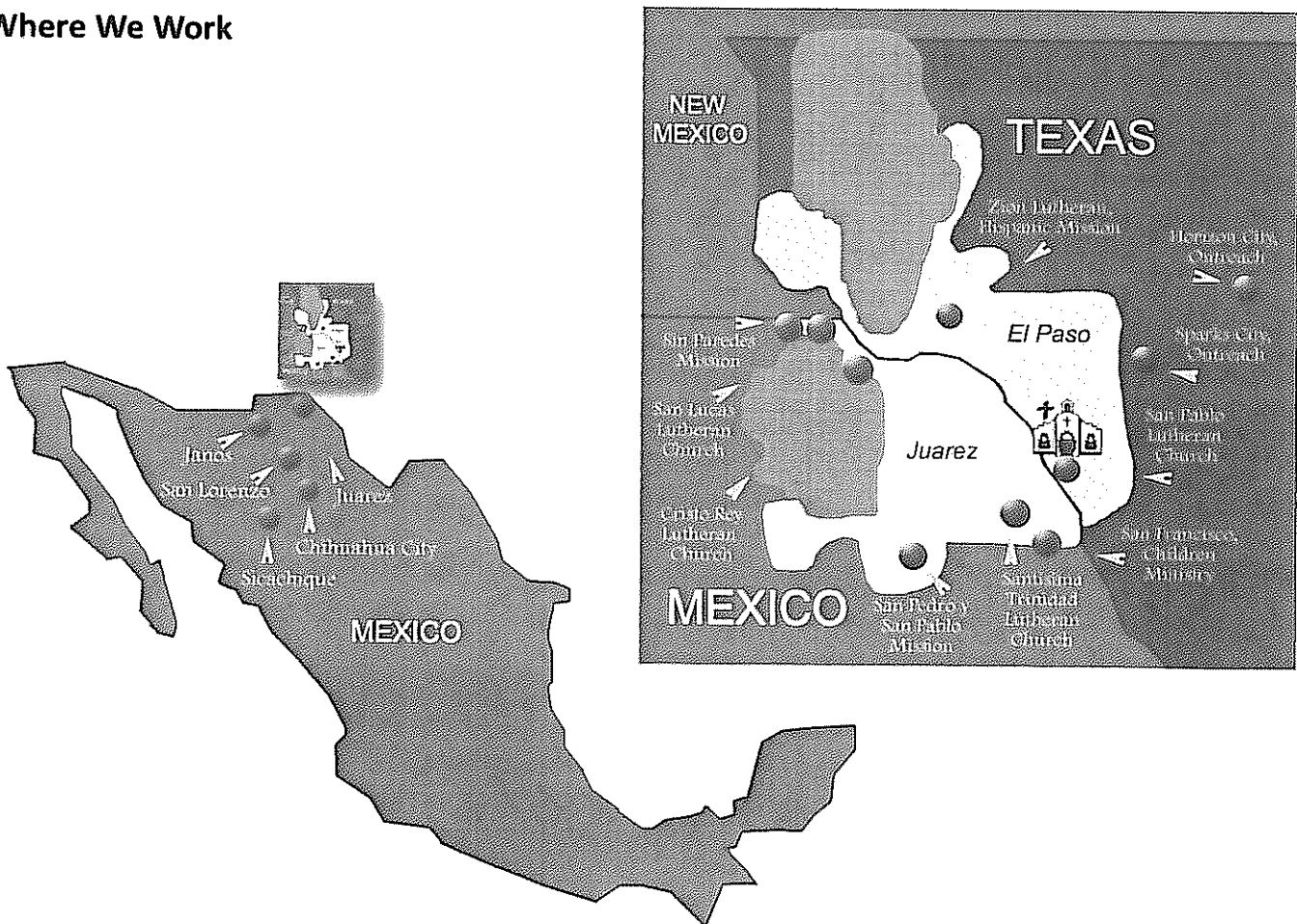
We are flexible! Servant events are also able to divide their time (one type of project in the mornings and another in the afternoons) or their group (some people work on one type of project and some on another).

You may choose to work in El Paso or Juarez, although medical, dental, and eyeglass opportunities may be limited in the U.S., as well as house builds from the ground up.

A Word about Construction Projects...

YLM will provide your group with all necessary tools and materials, as well as a trained construction manager to oversee the project. It's fantastic when groups are able to bring additional skilled persons along, however, it is imperative that you follow directions given by the YLM construction manager, particularly with full house builds. The YLM staff know best how to keep the project within your budget and time constraints.

Where We Work



Lodging

El Paso

Servant events stay in building #12, an 8-bedroom (each has between 3 and 5 sets of bunk beds) dormitory with community bathrooms, a laundry room, linen closet, fully stocked kitchen, and meeting room with couches, a TV, board games, etc. All linens are provided. The dormitory is heated in winter and cooled (swamp coolers that use evaporative cooling, not A/C) in the summer.

Juarez

Lodging is available at Iglesia Luterana San Lucas in Anapra. Accommodations are similar to those in El Paso, just more rustic.

Chihuahua Missions

Groups traveling to Chihuahua City, San Lorenzo, or Sicachique will stay at YLM's mission churches in each of these cities. Accommodations vary from beds in an air conditioned parsonage to sleeping bags on church pews, but all have running water and electricity.

Transportation

All local transportation is provided for El Paso and Juarez servant events, including airport pick-up and drop-off for groups flying into El Paso International Airport, transportation to and from work projects, and any sightseeing activities. The Servant Event Coordinator will work with Rev. Martin Tovar and his wife Blanca to coordinate transportation for Chihuahua groups.

YLM has two 15-passenger vans and one 12-passenger van. If vans are unavailable, groups will be asked to rent vehicles. We recommend Affordable Van Rental--(915)587-4042); make sure to mention that you are with Ysleta Lutheran Mission. The Servant Event Coordinator can provide you with a copy of our Motor Vehicle Tax Exemption Certificate to avoid paying tax. A \$60/day rental discount will apply should YLM vans be unavailable.

If you plan to drive YLM vehicles at any time, note that El Paso has a cell phone ordinance that may result in a \$500 fine for drivers who are caught talking/texting behind the wheel!

Fees

El Paso/Juarez Groups

Base price: \$260/person (lodging, transportation, administration fee)

Meals:

Option 1: \$0/person

Groups who choose option 1 will do all of their own grocery shopping, cooking, and clean-up. They may use the fully stocked kitchen in the dormitory building. If two groups plan on cooking for themselves during the same week, one will be assigned to the commercial kitchen in building #6. Keep in mind that your group members will be tired and hungry, so you'll want to plan meals that can be made quickly.

Option 2: \$90/person (\$85/person if you plan to stay in Juarez)

YLM staff will shop for, prepare, and clean up for meals Sunday through Friday.

Menu:

Breakfast: typical fare (cereal, fruit, eggs, bacon, pancakes, French toast, waffles, biscuits and gravy, etc.)

Lunch: sandwiches, fruit, chips, cookies/granola bars/snacks (packed in coolers to take to your worksites, including water). It is helpful if you are able to send 2-3 group members 1/2 hr. before breakfast to help the cook prepare sandwiches.

Dinner: Authentic Mexican!

Special dietary needs (gluten free, vegetarian, etc.) can be accommodated.

Construction Fee: \$200/person (only paid when doing construction projects)

This price covers all construction supplies, as well as the salary for YLM project managers and all other expenses incurred by general construction projects. If you would like to build a complete house, please contact the Servant Event Coordinator to determine what your group's exact cost will be.

Chihuahua Groups

Base price: \$18/person/day (administration)

Room and Board (lodging + meals): \$40/person/night

Transportation: \$1000 (MAXIMUM of 24 people)

Other Fees

If you plan on using translators provided by YLM, we suggest an hourly rate of \$7/hr.

Use the worksheet below to calculate your balance, and verify with the Servant Event Coordinator.



	Registration	Lodging	Meals	Construction	Transportation	Cost/ Person	Multiply...
El Paso	\$260 (includes lodging and transportation)	N/A	Hire YLM cook: \$90 ----- Do your own cooking: \$0	Build/repair project: \$200 ----- Other: \$0	N/A	\$ _____	x # of group members: _____
Juarez	\$260 (includes lodging and transportation)	N/A	\$85	Build/repair project: \$200 ----- Other: \$0	N/A	\$ _____	x # of group members: _____
Chihuahua Missions	\$18	\$40/night (includes meals) x _____	see "Lodging"	Build/repair project: \$200 ----- Other: \$0	\$1000 flat fee (MAX 24 people)	\$ _____	x # of group members: _____
TOTAL:							= _____

About Insurance

San Pablo Lutheran Church/Ysleta Lutheran Mission is insured through Church Mutual Insurance Company, which specializes in insuring churches and religious organizations. Our policy covers accident and injury to our staff and volunteers **while on our premises**. All servant event participants are required to sign a liability release form. It is recommended that each participant have personal health insurance and that he/she carries proof of such with them at all times.

Please check with your church policy and/or your individual policy to see if your team members are covered while in Mexico. If not, we strongly advise you to purchase short-term international insurance, either from your primary carrier or ours. Church Mutual offers international insurance on a weekly basis for \$3/person/day; this is available to groups through YLM's coverage. To purchase, use the form at the end of this handbook or download the form from the YLM website and return to YLM no later than 2 months prior to your event. Note: Under "Intended Inception," put the first date you will be entering Mexico, and under "Quote Needed By" put the date two weeks prior to that. You will only need to answer the questions on the first page and fill out the "Description of Trip 1" section. Do **not** sign the bottom).

If you choose not to purchase international insurance, be aware that after you cross the border into Mexico, you are no longer covered by any insurance and are therefore responsible for any medical or other costs you may incur.

In keeping with the guidelines issued by our insurance company, all groups must use caution at work site, during all projects, and at all times. Only experienced people should use power tools and care should be taken to ensure the safety of everyone involved in all activities.

Sightseeing

El Paso is a vibrant area with lots for visitors to take in during weekend and evening free time. There are several nearby attractions to view as part of a day trip as well! Most groups that work in Juarez also like to spend an afternoon shopping at the Mercado Juarez. For those working in El Paso, we have an arrangement with one of the market vendors who is willing to bring a truckload of his wares to the mission.

The servant event staff would be happy to accompany you or provide you with directions. We also have a "What's on the Menu?" bulletin board so you can peruse some of our recommended dining selections!

- Scenic Drive (overlooking the lights of El Paso/Juarez)
- Swimming at Pavo Real pool
- \$1 scoop night at Baskin Robbins
- El Paso Diablos baseball games
- Dinner out at one of El Paso's many restaurants
- Chamizal National Memorial
- VIVA! El Paso (musical drama depicting El Paso's history)
- White Sands National Monument (1 hr., 45 min. away)
- Hueco Tanks State Park & Historic Site (45 min. away)
- Carlsbad Caverns (3 hrs. away)
- Old Mesilla, NM (1 hr. away)

Bible Studies

Effective, concise Bible studies and devotions are key elements of servant events. What better place and time to help your participants fix their eyes on the Lord and grow in their faith? Make sure to plan Bible studies for your group to work on during the servant event, especially in the evenings (although most groups also hold morning devotions).

Excellent devotions written specifically for servant events can be found on the LCMS website at <http://www.lcms.org/ca/dcs/SERVEevents/SEResources.asp>. The Servant Event Coordinator will be happy to work with you to plan your servant event Bible studies, so let us know if you have questions, concerns, or would like help leading these studies for your group. We are praying with you that God will use this time to show His love to your group and fill their hearts with His joy as they minister for Him!

Section II: For Servant Event Participants

Packing List

- Bible
- Hat and/or sunglasses
- Toiletries (including hand sanitizer and sunscreen)
- Journal, books, snacks, and/or small games
- Sweatshirt or light jacket (even in the warmer months it can be cool at night)
- Spare pair of glasses if you wear contacts
- Work clothes/shoes (and any of your own tools you'd like to have)
- Spanish phrase book
- Camera
- Re-usable water bottle
- Nice clothes for church on Sunday (including closed-toed shoes if you will be attending a service in Juarez)

***We recommend leaving expensive jewelry or electronics at home.

***Group leaders should also bring: flashlight, first-aid kit, copies of each group member's Medical Information Form and notarized Authorization to Travel and Consent to Medical and Dental Care Form.

***Ask the Servant Event Coordinator for other location-specific items if you are NOT staying at the dormitory in El Paso.

***A note on clothing: No spaghetti straps, short shorts, or ripped/torn clothing may be worn to YLM worksites. Remember, even though you will be working hard and will be hot and sweaty, you are also representing the Lord Jesus Christ.

If you forget something, Wal-Mart is less than 2 miles from the mission!

Dormitory Rules

1. Help keep the building clean, particularly those areas that are shared with others. This is how servants serve one another!
2. Lock all doors if you are the last person to leave the building.
3. The front gates will be locked at 10:00 pm. Special arrangements can be made with staff living on campus for after-hours entry.
4. Be courteous of other groups or individuals staying in the dorms, respecting quiet hours and not leaving personal belongings in the common areas.
5. Recycle any paper/cardboard, aluminum cans, and plastic.
6. Provide your own detergent if you wish to use the laundry facilities.
7. Before you leave, strip your bed and leave the sheets/pillowcases (and any towels you may have used) piled in or near the laundry bins in the hallway.
8. Let the Servant Event Coordinator know if you left any food items behind (especially perishable ones).
9. Turn in your room keys, van keys, and evaluation forms to the Servant Event Coordinator. Leave them in the wooden box to the left of the front door if the Servant Event Coordinator isn't around.

Section III: For Leaders and Participants Travelling to Mexico

Mexico Safety Precautions

Traveling to serve in Juarez raises questions of safety. YLM always makes the safety of groups its first priority. There is no place in the world or activity that is entirely risk free; however these guidelines have proven effective in helping us avoid problems while serving in Juarez:

- Make sure you bring proper I.D. with you (see "Required Travel Documents for Mexico" below).
- Stay within the area where you are working.
- If you need to leave for some reason (i.e. to visit another worksite, to purchase a soda from a corner grocery store), ALWAYS have at least 4 people in your group including an adult male and ALWAYS tell someone where you are going.
- Do not bring unnecessary valuables, and keep track of belongings that you do bring.
- ALWAYS keep vehicles locked.
- Make sure that you leave with enough time to be AT LEAST in line to cross into the U.S. by dusk. This will vary based on date and location; refer to the Servant Event Coordinator and/or your construction manager.
- Follow all directions given by mission pastors and YLM staff members.

YLM will have back up projects ready in the United States should a need arise to change plans to avoid danger in Juarez.

Required Travel Documents for Mexico

- Adults age 18+: U.S. Passport, Passport Card, or Enhanced Drivers' License
- Youth aged 16 to 18 traveling with a school/religious group: original copy of your birth certificate + photo I.D. + notarized Authorization to Travel form + proof of YLM's 501(c)(3) status (obtain from Servant Event Coordinator)
- Youth under age 16: original copy of your birth certificate

Express Lane

Depending on vehicles/drivers, there may be cases where the vehicle and driver will be able to cross into the United States using the express lane on the Zaragoza International bridge. This is a privilege that eliminates waiting in long lines, but all servant event members (unless they are SENTRI card carriers) will be required to exit the vehicle, pay the \$0.55 toll, walk across the bridge, and be picked up on the other side. Your driver will let you know if this option is possible for your group; if so, he or she will give you more specific directions.

Rules for Groups Working in Mexico

1. Do not eat anything that you cannot peel or cook.
2. Do not drink the tap water, but drink PLENTY of the water you bring with you...64 oz. is the MINIMUM. Assign someone to be the "water police" (reminding everyone else when it's time to take a water break)!

3. Wear sunscreen, even if it is cloudy.
4. Do not flush your toilet paper; use the bucket or bag provided near the toilet.
5. Do not joke around with CBP (Customs & Border Patrol) agents at the border crossings.
6. Do not take photos of any CBP agents or members of the Mexican military.
7. Always make sure you are rid of all sandwiches and fruit from your lunches before crossing back into the United States—it is illegal to bring these items and you will be fined. Leave them with the family or church you are working with, pass them out to vendors on the bridge, or eat them on the bridge. Do NOT dump out your water coolers; you never know how long the bridge wait may be!
8. Go to the bathroom and fill up your water bottle before loading the van(s) to leave your worksite for the day.

Appendix I: About El Paso and Juarez

History

El Paso is located in the Chihuahuan desert in west Texas, bordering on Mexico and New Mexico. Its historic name, Paso del Norte, means “pass to the north,” and refers to the relatively easy river crossing at this location. As Spanish conquistadors and settlers journeyed north making religious converts to Catholicism in the 1500’s, they established many missions to facilitate their ministry. One of the oldest Catholic missions in Texas, the Ysleta Mission, was established two blocks from YLM and is maintained and used for worship to this day. Spanish, Native American, and later Mexican communities grew up around the old missions in this area and eventually evolved into modern El Paso, the 6th largest city in Texas.

Juarez, the Mexican city right across the Rio Grande, was once the capital of Mexico under the leadership of Benito Juarez, the city’s namesake. Fighting took place here during the revolution and the treaty ending the revolution was signed in the Customs House downtown.

Another treaty finalized the current border lines and was signed by President Johnson in 1967. The Chamizal National Memorial in El Paso commemorates this event.

Although a political border separates the two cities, historically they comprised only one city. With a current combined population of nearly 2 million, the area is filled with people thirsting for the Gospel. The people in El Paso continue to enjoy the culture and traditions of Mexico, many of them being first generation immigrants. It is common for people from the two cities to cross the border frequently, and complex issues abound as a result of this fluidity. Because of the cultural and demographic similarities, the means and methods of ministry are similar on both sides of the border.

Climate

Months	Average High	Average Low	
December-January	45-65°F	20-35°F	El Paso (the “Sun City”) averages 302 sunny days per year, receiving only 9.4 in of precipitation annually. “Rainy season” is late July and early August!
February-April	65-80°F	40-55°F	
May-August	90-100+°F	60-70°F	
September-November	70-90°F	35-60°F	

El Paso, an International City:

- El Paso's population is 80% Hispanic or Latino (75% Mexican) according to the 2006-2008 American Community Survey.
- El Paso County is the 4th poorest in the nation. The per-capita income is \$13,421, and 23.8% of the population lives below the poverty line.
- El Paso is the safest large city (pop. 500,000+) in the United States.
- The Tigua Indian Reservation Ysleta del Sur Pueblo (a few blocks from the YLM campus) is one of 2 Indian reservations in Texas.
- El Paso is home to 4 international ports of entry (22,958,472 crossings in 2008), with 2 others nearby.
- El Paso's unemployment rate in 2010 (9.5%) was 0.1% lower than the national rate, down from +2.8% in 2000.

- El Paso's 2010 median income was \$35,169 (compared to the national figure of \$51,517), and its per-capita income was \$29,381 (compared to the national figure of \$39,635).
- Ft. Bliss, first established by the U.S. War Department in 1848 and moved to its current location in 1889, has grown exponentially in recent years: 20,000 new troops have already been added, and the figure could swell as high as 100,000.
- Foreign troops are often trained at Ft. Bliss. For example, the German Air Force recently celebrated 40 years on base, and there is a German Officers' Club!
- El Paso is closer to 5 other state capitals than it's own, Austin, TX (Denver, CO, Phoenix, AZ, Santa Fe, NM, Chihuahua, Chihuahua, and Hermosillo, Sonora)
- The margarita was allegedly invented in the El Paso/Juarez region at Tommy's Place bar on July 4, 1965 by Francisco "Pancho" Morales.
- Gen. John Pershing used El Paso High School's Jones Stadium as a staging area during the pursuit of Francisco "Pancho" Villa.
- El Paso has had a sizeable Chinese population since the 1880's, when many immigrants came to work on the railroad; the first major grocery store in town was Chinese owned.
- Part of El Paso's Concordia Cemetery is an exclusively Chinese sector, one of only a handful in the nation.

Cd. Juarez, Paso del Norte:

- Juarez pioneered the "twin plants" industry in 1965, taking advantage of the borderland's skilled, bilingual, cost-effective labor force to bring over 40 industrial parks (300 "maquiladoras") to the area.
- In May 2011, Cd. Juarez was renamed "Heroica" (Heroic) Cd. Juarez, honoring the 100th anniversary of the city's role in defeating dictator Porfirio Diaz and the revolution to come.
- Juarez is Mexico's 5th largest city.
- The Plaza Monumental de Tijuana bullring is located in Juarez.
- Juarez's "message on the mount" (*La Biblia es la Verdad. Leela.* —The Bible is the truth. Read it.) was created by an El Paso pastor in 1987 without anyone's permission! It took 3 months to complete.

Two Cities, One Valley:

- The U.S./Mexico border comprises 1,254 miles, 48 counties in 4 states, and 11.8 million people.
- All along the border, residents on the Texas side have a much lower literacy rate when compared to the U.S. average, while the opposite is true for those south of the Rio Grande compared with Mexico's average.
- El Paso and Juarez are home to 70+ Fortune 500 companies, 14 colleges and universities, and 5 airports.
- There is an international railroad crossing between El Paso and Juarez, which is serviced by the Burlington Northern Santa Fe, Union Pacific, and Ferrymen lines.
- El Paso/Juarez was ranked 5th among land-based foreign trade gateways in July 2010.

Appendix II: Vacation Bible School Tips

- Plan ahead! Decide what will be taught, who will teach, who will be assigned to various tasks, how you will set up your area, what your schedule will be, etc. ahead of time.
- The number of children attending VBS varies by location, ranging from 25 kids to 250 kids. Check with the servant event coordinator for more specific information on your location. Be prepared for a lot of kids!
- Consider varying your lessons somewhat, perhaps teaching the Lord's Prayer, the 10 Commandments or other basic Bible stories in order to give the children a more solid doctrinal base.
- Remember: it is extremely hot in the summer! Plan to have plenty of water for your workers and remind them to drink it, especially if they are playing active games. The students will get thirsty too!
- Because many of the families in Mexico as well as the Colonias of El Paso County experience financial difficulty, it is always nice if a snack or light lunch is served as part of the VBS. Knowing that food will be served is often the major reason some children will plan to attend. Plan your execution carefully, because children are not generally good at forming a line!
- A "station" approach often works well. To accomplish this, set up different areas for different activities (games, crafts, snacks), divide the children into groups and assign leaders to each group. The Bible story and songs could be taught to the whole group at once.
- Remember that few or none of the children will speak English in Mexico. In the United States, most understand English but are hesitant to speak it. If at all possible, bring some people along who can speak Spanish. If nothing else, try to translate your Bible stories and other basic instructions into Spanish before you come. Think about the possibility of playing the lessons off a tape recorded by a Spanish speaker. If it is impossible for you to bring bilingual people with you, let us know and we will do our best to arrange an interpreter(s) for you.

If you are staying at another location for all or part of your servant event, please specify which meals you would like to have cooked for you at the other location:

If you have already requested/been assigned a project, please describe it here.

Do you have any plans for sightseeing/shopping during the week? Please list any that you know of right now and note if you would like to request our driver's accompaniment.

Is there anything else we should know about your group?

Please attach a copy of your church/organization's certificate of insurance.

Please return to YLM, 301 S. Schutz Drive, El Paso, TX, 79907.

Medical Information Form

Ysleta Lutheran Mission Human Care

This form must be completed by all participants. One copy should be carried with the group leader.
 This form must be signed by parent or guardian of participants under 18 years of age.
 Please type or print legibly in ink.

Participant Name: _____

(Last) (First) M.I.

Birth date: / / Male: Female: _____

Home address: _____

City/State/Zip _____

Home phone: () Day phone: () _____

Custodial parent/guardian: _____

Home phone: () Day phone: () _____

Home address (if different): _____

Health plan carrier: _____

Name of insured: _____

Relationship to participant: _____

policy holder or insurance ID number: _____

Family doctor: Office phone: () _____

Family dentist: Office phone: () _____

Second parent or emergency contact person: _____

Relationship to participant: _____

Home phone: () Day phone: () _____

Please specify if any health insurance precertification, notification, or other requirements exist for the participant: _____

For the following questions, circle yes or no. If yes, please explain in the lines given.
 Does participant have:

Headaches	Yes	No
Seizures	Yes	No
Motion sickness	Yes	No
Fainting	Yes	No
Sleep walking	Yes	No
Upset stomach	Yes	No

Liability Release Form

This form must be completed by all participants. One copy should be mailed to Ysleta Lutheran Mission Human Care and one copy carried with the group leader.

This form must be signed by parent or guardian of participants under 18 years of age.

Please type or print legibly in ink.

I understand that the servant event for which this medical consent and liability and activity release form is being given is described as follows: _____

(Give description of servant event, including location, dates, sponsoring church/organization, and activities, particularly any hazardous activities.)

I hereby consent to participation of myself (or of my child) in the above-described servant event. I am aware that in addition to activities such as Bible study, worship, sight-seeing, and meal functions, the participant may be asked to participate in various servant activities that may involve additional risks, such as _____.

I understand that I have a duty to provide primary accident and medical insurance for myself (or for my child) and I declare that I am (or my child is) covered by primary accident and medical insurance. I give permission for any pictures or videos taken during the event to be used in publications by the Ysleta Lutheran Mission Human Care, the employees or volunteers thereof, or the LCMS Department of Youth Ministry.

I RELEASE AND FOREVER DISCHARGE _____
(NAME OF HOME CONGREGATION/ORGANIZATION), AND YSLETA LUTHERAN MISSION HUMAN CARE, SAN PABLO LUTHERAN CHURCH, THE LUTHERAN CHURCH-MISSOURI SYNOD, AND THE ROCKY MOUNTAIN DISTRICT, THEIR AGENTS AND SERVANTS, SUCCESSORS, ASSIGNS, DIRECTORS, TRUSTEES, OFFICERS, EMPLOYEES, VOLUNTEERS, AND OTHER REPRESENTATIVES FROM ANY AND ALL DAMAGES OF MY (OR MY CHILD'S) PARTICIPATION IN, ATTENDANCE AT, AND TRAVEL TO AND FROM THE SERVANT EVENT. FURTHERMORE, I DO HEREBY EXPRESSLY STIPULATE, AND AGREE TO INDEMNIFY AND HOLD FOREVER HARMLESS, THE _____
(NAME OF HOME CONGREGATION/ORGANIZATION), YSLETA LUTHERAN MISSION HUMAN CARE, SAN PABLO LUTHERAN CHURCH, THE LUTHERAN CHURCH-MISSOURI SYNOD, AND THE ROCKY MOUNTAIN DISTRICT, THEIR AGENTS AND SERVANTS, SUCCESSORS, ASSIGNS, DIRECTORS, TRUSTEES, OFFICERS, EMPLOYEES, VOLUNTEERS, AND OTHER REPRESENTATIVES AGAINST LOSS FROM ANY AND ALL PRESENT OR FUTURE CLAIMS, DEMANDS, OR ACTIONS IN LAW OR IN EQUITY THAT MAY HEREAFTER BE MADE OR BROUGHT BY ME OR MY CHILD, BY ANYONE ON BEHALF OF ME OF MY CHILD, OR BY ANYONE ELSE ON THEIR OWN BEHALF FOR DAMAGES OR ANY OTHER LEGAL OR EQUITABLE REMEDY ON ACCOUNT OF ANY INJURY, ILLNESS, PHYSICAL CONDITION, INCONVENIENCE, OR LOSS SUSTAINED BY ME OR MY CHILD DURING THE SERVANT EVENT OR TRAVEL TO AND FROM THE SAME.

I, the undersigned, hereby acknowledge that I have read the foregoing, understand its contents, and have signed the same as my own free act and deed.

For participants age 18 and over:

Name Date Witness

For participants under age 18:

Parent/Guardian Date Witness

FOR OFFICE USE ONLY Date received Deposit

Release Form for Media Recording

I, the undersigned, do hereby grant permission to Ysleta Lutheran Mission Human Care to use any image to use any images taken in their operations. Such use includes the display, distribution, publication, transmission, or otherwise use of photographs, images, and/or video taken of my child for use in materials that include, but may not be limited to, printed materials such as brochures and newsletters, videos, and digital images such as those on the Ysleta Lutheran Mission Human Care Web site. Please note: If under 18, form must be signed by parent or guardian.

Signature _____ Date _____

Please make a copy of this form for your own records and mail or fax the original to:

Servant Event Coordinator
Ysleta Lutheran Mission
301 S. Schutz Dr.
El Paso, TX 79907
Fax: (915)858-2708

If you have questions, contact the Servant Event Coordinator at (915)858-2588.

**Authorization to Travel and
Consent to Medical and Dental Care
Ysleta Lutheran Mission Human Care**

This form must be completed by parents or guardians of participants under 18 years of age and sealed by a notary public or your child will not be permitted to attend the servant event.

Authorization to travel in Mexico

To Whom It May Concern:

I give _____ (youth's full name)
my permission to travel into Mexico with a group from _____
_____ and led by
_____.

I fully understand that my child will be crossing the Mexico/U.S.A. border and travel into Mexico by church van.

Signatures of Parents/Guardians:

_____ Date _____

_____ Date _____

State of _____ County of _____

Authorization to Consent to Medical and Dental Care

(I) (We), the undersigned parent(s) and/or natural guardian(s) of _____
_____ (child's full name), a minor, do hereby authorize
my (our) child's servant event youth leader (and/or any other adult appointed or
designated) to (i) consent to medical, surgical, and dental care for such minor child, (ii)
consent to any diagnostic test, medical, surgical, or dental procedure or treatment as may
be considered therapeutically necessary by the physician, surgeon, dentist, or other health
care personnel providing care for such minor child, and (iii) on (my) (our) behalf, to (a)
employ physicians, surgeons, dentists, nurses, and other health care personnel as may be
deemed necessary for such minor child, (b) admit such minor child to any hospital, clinic,
emergency room, laboratory, or other health care or diagnostic facility for examination,
treatment, surgery, or care, and (c) sign all necessary consents and authorizations. It is

understood that this authorization is given in advance of the occurrence of any condition or situation that would necessitate any such medical, surgical, or dental care being required but is given to provide authority to obtain such care if it should be required. I further agree to pay all charges for the dental, medical, or hospital care or treatment. As parent or legal guardian of my child, I am responsible for the health care decisions of my child and am authorized to consent to the services to be rendered. I represent that my consent to and agreement to pay for the dental, medical, or hospital care and treatment to be rendered to my child is legally sufficient and that no consent from any other person is required by law. I fully understand the consequences of the foregoing statements and sign this AUTHORIZATION TO CONSENT TO MEDICAL AND DENTAL CARE knowingly, freely, and willingly. This authorization shall continue for such time as my child is participating in the servant event and during travel to and from the servant event.

Signatures of Parents/Guardians:

Date _____

Date _____

On this day of 20____, before me, a Notary Public, personally appeared and known to me to be the person(s) who executed the above Consents and stated that it was executed as his/her (their) free act and deed.

Notary Public

(Notary Seal)

Notarized by _____

Date _____

Servant Event Covenant

Ysleta Lutheran Mission Human Care

- ✠ I will come prepared to work hard, play hard, and be a servant!
- ✠ I will conduct myself in a manner that brings honor to God.
- ✠ I will try to grow in my understanding for what being a servant of Christ is all about, both through prayer and through meetings with the group and our supervisor/group leader.
- ✠ I will remember that I come as a servant not as a savior and I will be learning along the way.
- ✠ I will treat the people in El Paso and Mexico and my fellow servant event participants with Christian love, care, understanding, and respect at all times.
- ✠ I will gladly participate in each component of this event (Bible school, Bible study, group activities, work projects, etc.)
- ✠ I will *absolutely not use* any type of illegal drugs (including alcohol and cigarettes if under age) during this servant event.
- ✠ I will try to find the good in all people and all situations and put the best construction on everything, realizing that our differences make us unique and special in the eyes of God.
- ✠ I will honor those whom God has called as leaders and joyfully follow their instructions.
- ✠ I will try my best to be a part of another culture, despite the fact that it is different from what I am used to.
- ✠ I will be flexible, flexible, flexible, flexible.

After reading and agreeing with the articles above, I sign this document in the presence of my fellow servants and leaders; praying that God will give me the strength and wisdom to carry them out.

Signed _____

Date _____

Church Mutual Insurance Company
Application for Foreign Trip Coverage

Named Insured: _____
Address: _____
City: _____ State: _____ ZIP Code: _____
Insured Contact: _____
Phone: _____ Fax: _____ E-Mail: _____
Agent: Tony Gaona Phone: 800 554 2642 E-Mail: tgaona@churchmutual.com

Do you have any permanent locations/operations/missionaries overseas? Yes No
Have there been any prior claims resulting from overseas accidents or injuries? Yes No
If there have been prior claims, please provide a brief description: _____

Complete the section below for each planned trip:

Trip 1 Details:

Departure Date: _____ Return Date: _____
Purpose (i.e., educational, tour, mission, construction, etc.): _____
Destination (City and Country): _____
Number of Employee Participants: _____ Number of Other Participants (Volunteers): _____

Trip 2 Details:

Departure Date: _____ Return Date: _____
Purpose (i.e., educational, tour, mission, construction, etc.): _____
Destination (City and Country): _____
Number of Employee Participants: _____ Number of Other Participants (Volunteers): _____

Trip 3 Details:

Departure Date: _____ Return Date: _____
Purpose (i.e., educational, tour, mission, construction, etc.): _____
Destination (City and Country): _____
Number of Employee Participants: _____ Number of Other Participants (Volunteers): _____

Policy Limits:

**Foreign Commercial General Liability
Limits of Insurance**

\$ 2,000,000	General Aggregate Limit
\$ 1,000,000	Products - Completed Operations Aggregate Limit
\$ 1,000,000	Personal & Advertising Injury Limit
\$ 1,000,000	Each Occurrence Limit
\$ 50,000	Damages to Premises Rented to You Limit
\$ 10,000	Medical Expense Limit Per Person

**Foreign Travel Accident and Sickness
Limits of Insurance**

Coverages A and B: Accidental Death and Dismemberment (AD&D) 24-Hour Protection
(Subject to percentages per the Table of Losses)

\$ 100,000	Principal sum, each insured person, or five times the insured person's annual salary, whichever is lower
\$ 500,000	Aggregate limit, any one accident for all insured persons

Coverage C: Accident and Sickness Medical Expense

\$ 25,000	Covered medical expense, each insured person
\$ 25,000	Covered medical expense, maximum each injury or sickness
\$ 100	Deductible per insured person, per each injury or sickness

Coverage D: Emergency Medical Evacuation

\$ 100,000	Covered expenses, each insured person
\$ 100,000	Maximum, each serious injury or sickness

Coverage E: Emergency Family Travel

\$ 25,000	Maximum, each emergency medical evacuation
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Coverage F: Repatriation of Remains

\$ 20,000	Covered expenses, each insured person
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AIG Assist Services include but are not limited to:

- **Medical Assistance:** Referral to English-speaking doctors, advance payment of medical expenses, guarantee of hospitalization fee, medical evaluation, medical case monitoring, and medical records and medication shipment.
- **Pretrip Personal Assistance:** Passport and visa requirements, political/environmental warning information, currency information and ATM locations, information regarding global weather, emergency message transmissions, and telephone translations.
- **In-Route Services:** Lost/stolen luggage and personal effects assistance, lost/stolen travel documents/tickets assistance; emergency cash transfer, trip interruption assistance, and insurance/claims coordination.
- **Legal Assistance:** Referral to local attorney.

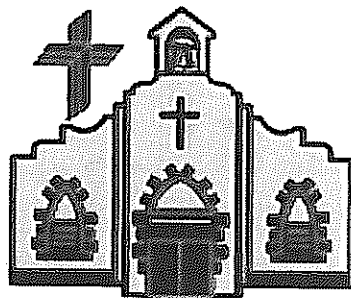
The availability of services is subject to the terms and conditions of the policy to the insured organization.

Notice: This application is for the purpose of obtaining a quotation and does not bind the applicant or the company to complete the insurance. The undersigned declares that to the best of his/her knowledge, the statements set forth herein are true and that no other material information has been withheld. This form shall be the basis of insurance should a policy be issued. If the information supplied herein changes between the date completed and the effective date of the insurance, the undersigned shall notify the company of the changes, and the company reserves the right to modify or withdraw any offer for insurance.

Fraud Warning: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent act, which is a crime and may subject such person to criminal and civil penalties.

Broker Signature and Date _____

Insured Signature and Date _____



**Ysleta Lutheran
Mission Human Care**

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El Paso, TX 79907

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Fax: (915)858-2708

www.ylm.org
Servant Event Coordinator: service@ylm.org